



Fair Elections | Transparent Government | Thriving Communities

## **ESPC Job Announcement**

### **Community Organizer - Carbon or Sweetwater Counties**

\$42,500 - 48,750 annual salary DOE – Full-time/Remote; grant funded, limited-time

Location: Must reside in either Sweetwater or Carbon County, Wyoming

#### *Summary:*

The Equality State Policy Center is a non-partisan, non-profit organization that advocates for fair elections, transparent government and thriving communities. One of its primary goals is to get more Wyomingites to participate in the democratic process, especially historically marginalized and under-represented communities. ESPC is a coalition of labor, social justice and conservation organizations looking to improve the lives of all those who call Wyoming home.

#### *Community Organizer:*

ESPC has recently received a grant to begin organizing Hispanic/Chicano/Latino communities along the I-80 corridor in southern Wyoming. Under the direction of the executive director, the organizer will be responsible for the initial planning and implementation of this effort. The organizer will build relationships with community members and educate them on how to participate in community events and elections. The organizer will build an on-going base of volunteers and supporters of ESPC's mission and values. The organizer will also be charged with building relationships with similar organizations, lawmakers and stakeholders in the region. The organizer will also participate in ESPC board and committee meetings as well as other events as required.

#### *Responsibilities:*

- Build relationships within the I-80 corridor communities that represent Hispanic/Latino/Chicano Wyomingites.
- Build grassroots power around under-represented communities.
- Manage and maintain a database of volunteers, story-tellers and others that comprise a grassroots initiative.
- Recruit, develop and train potential community leaders.
- Contribute to ESPC justice, equity, diversity, and inclusion work.
- Track and report data weekly in an accurate and timely manner.
- Represent ESPC at community events across the region



*Minimum qualifications:*

- Valid driver's license and reliable transportation
- Bilingual Spanish and English
- High School diploma or equivalent; three professional references
- Basic computer literacy and skills; willingness to learn new software
- Ability to work independently, as a member of the team and as a team lead.

*Bonus qualifications:*

- Experience in social justice issues and/or grassroots building
- Associate's or Bachelor's degree
- Familiarity with Wyoming legislative structure at local, state and federal levels.
- Experience with NGP/VAN
- Strong coaching skills and ability to train others

*Travel:*

- This position requires considerable travel and the organizer will be reimbursed for travel at the national mileage rate and per diem as determined. The organizer will be responsible for ensuring access to reliable transportation for the duration of the position.

*Salary and Benefits:*

- The annual salary range is \$42,500 - \$48,750 commensurate with experience.
- Benefits include - health, vision, dental insurance (for the individual only) and retirement (after six months of employment). All recognized federal holidays, personal days and two weeks vacation.

*To apply:*

- Send pdf copies of your resume and a one-page cover letter to Jenn Lowe at [jlowe@equalitystate.org](mailto:jlowe@equalitystate.org). Include *Organizer Position* in the subject line. Complete applications will be considered on a rolling basis until a hire is made. The first review of applications will take place on 7/29/22.

*Equality State Policy Center is an Equal Opportunity Employer; women, people of color, LGBTQ, returning citizens, and immigrants are strongly encouraged to apply.*